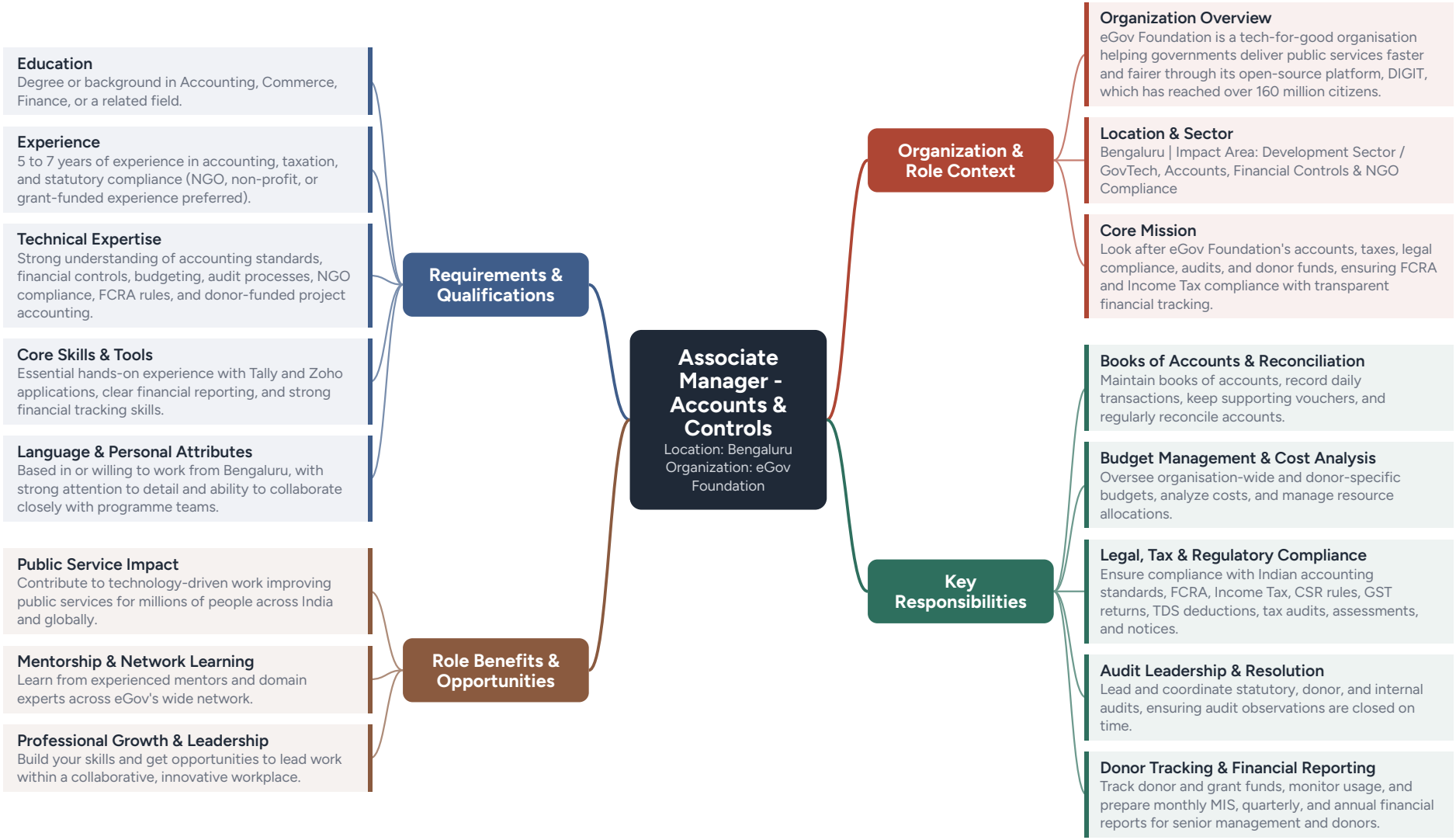
eGov Foundation

Associate Manager - Accounts & Controls in Bengaluru | eGov Foundation

Bengaluru, Karnataka · full-time · mid level · Competitive

Application Assist →

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Skills this role needs

Accounting and reconciliations	FCRA and statutory compliance	GST / TDS / Income Tax filings	Audit coordination	Tally and Zoho

Job description

eGov Foundation

eGov Foundation is a tech-for-good organisation that helps governments deliver public services to people faster and more fairly. Its open-source platform, DIGIT (Digital Infrastructure for Governance, Impact, and Transformation), has already reached over 160 million citizens. eGov works in local governance, public health, public finance, water, sanitation and climate. Its work spans 10 countries and 2,600 towns and cities across 16 states in India.

Role

The Associate Manager - Accounts & Controls will look after eGov Foundation's accounts, taxes, legal compliance, audits and donor funds. You will make sure the organisation follows the law, including the FCRA (Foreign Contribution Regulation Act) and Income Tax rules, and that every rupee is tracked and reported clearly. You will prepare monthly MIS (management information system) reports, keep accounts reconciled and help teams use budgets well. You will work closely with programme teams and senior management to keep the organisation's finances sound and transparent.

Responsibilities

- Maintain the books of accounts, record daily transactions, keep supporting vouchers and reconcile accounts regularly.
- Oversee organisation-wide and donor-specific budgets, cost analysis and the allocation of resources.
- Ensure compliance with Indian accounting standards and laws, including FCRA, Income Tax and CSR (Corporate Social Responsibility) rules.
- Manage tax compliance, including GST (Goods and Services Tax) returns, TDS (Tax Deducted at Source) deductions and returns, Income Tax filings, tax audits, assessments and notices.
- Lead and coordinate statutory, donor and internal audits, and make sure audit observations are closed on time.
- Track donor and grant funds, monitor how they are used and prepare the financial reports donors need.
- Prepare and present monthly, quarterly and annual financial reports for senior management and donors.

Requirements

- 5-7 years of experience in accounting, taxation and statutory compliance.
- Practical, hands-on experience with Tally and Zoho applications is essential.
- Strong understanding of accounting, financial controls, budgeting and audit processes.
- Working knowledge of the legal and regulatory compliance that applies to NGOs (non-governmental organisations).
- Prior experience in an NGO, not-for-profit or grant-funded organisation is preferred, and hands-on experience with FCRA compliance and donor-funded project accounting is an added advantage.
- Based in or willing to work from Bengaluru.

Benefits

- Contribute to work that improves public services for millions of people in India and around the world.
- Learn from experienced mentors and experts across eGov's wide network.
- Be part of a team that uses technology to solve real problems for citizens.
- Build your skills and get chances to lead work in a collaborative, innovative workplace.

Apply

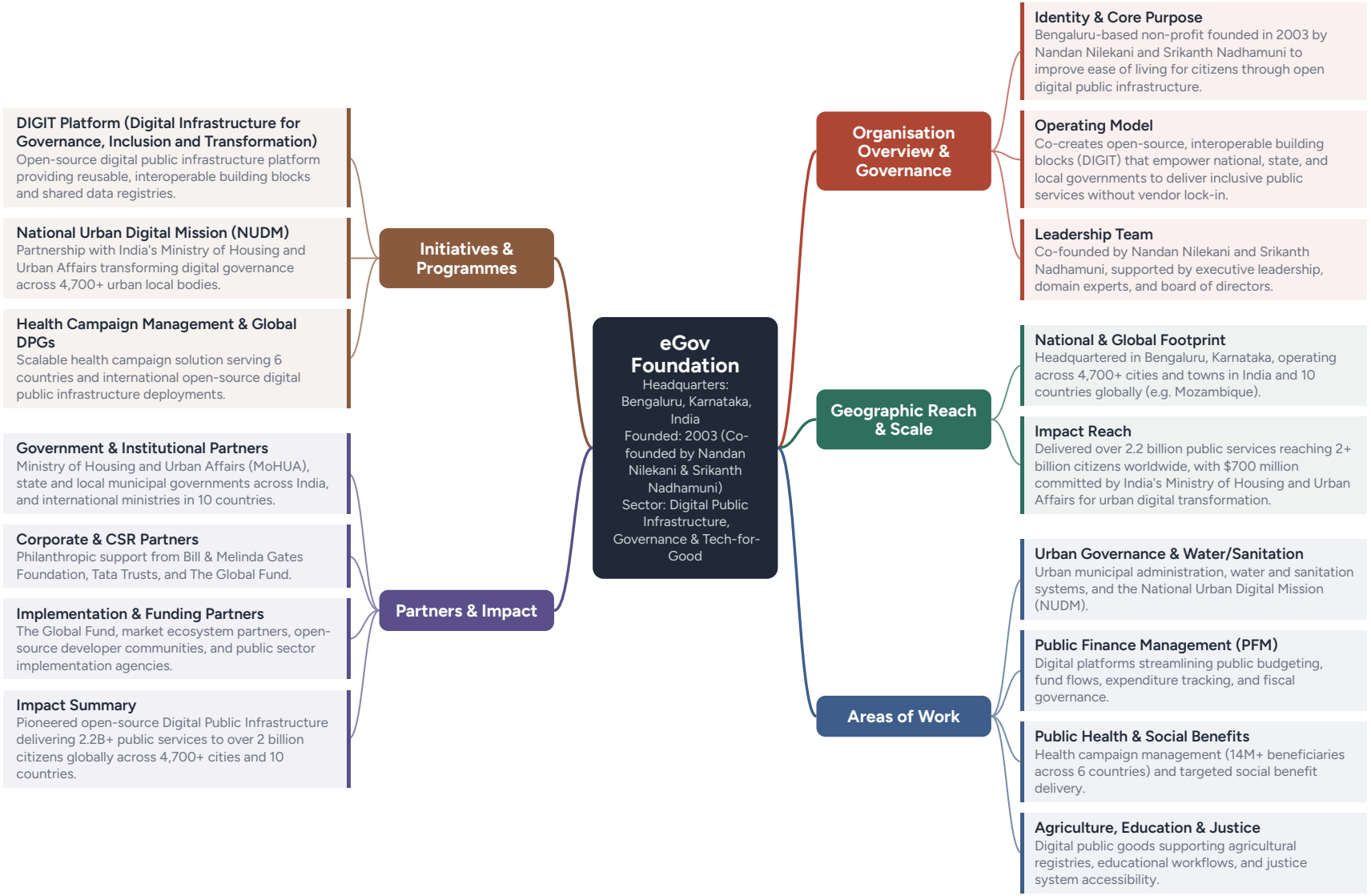
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About the organisation

eGov Foundation

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About eGov Foundation

Established in 2003 by Nandan Nilekani and Srikanth Nadhamuni, eGov Foundation began as a philanthropic mission with a simple yet ambitious goal: to improve the ease of living for citizens through digital transformation. For over two decades, this Bangalore-based organisation has been quietly revolutionising how governments deliver services to their people, proving that technology can bridge the gap between bureaucracy and public need.

What started as work with local governments in Karnataka has grown into a global movement. Today, eGov Foundation's digital solutions serve over 2 billion citizens across 10 countries, delivering 2.2 billion public services through their Digital Public Goods. From water and sanitation systems in rural India to health campaigns in Mozambique, their impact spans continents and sectors.

At the heart of their work lies DIGIT Digital Infrastructure for Governance, Inclusion and Transformation. This open-source platform provides reusable building blocks and shared data registries that can be customised to build solutions across multiple sectors. Unlike proprietary software that locks governments into expensive vendor relationships, DIGIT is free, interoperable, and designed to be owned by the communities it serves.

The organisation's expertise spans local governance, water and sanitation, social benefits, public health, agriculture, public finance management, education, and justice. They've partnered with India's Ministry of Housing and Urban Affairs to design the National Urban Digital Mission, with the government committing $700 million to support digital transformation across 4,700+ cities. Their health campaign management solution has reached over 14 million beneficiaries across six countries since 2023.

eGov Foundation's approach goes beyond technology. They understand that sustainable change requires building local capacity, fostering enabling policies, and creating ecosystems where communities can solve their own problems. Their robust focus includes providing strategic, advisory and capacity support to governments whilst catalysing market ecosystems to deploy Digital Public Infrastructure effectively.

With support from partners including the Bill & Melinda Gates Foundation, Tata Trusts, and The Global Fund, eGov Foundation continues expanding their mission. Their work demonstrates that when open-source technology meets local knowledge and government commitment, the result is transformation that truly serves citizens no matter where they live or what language they speak.

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