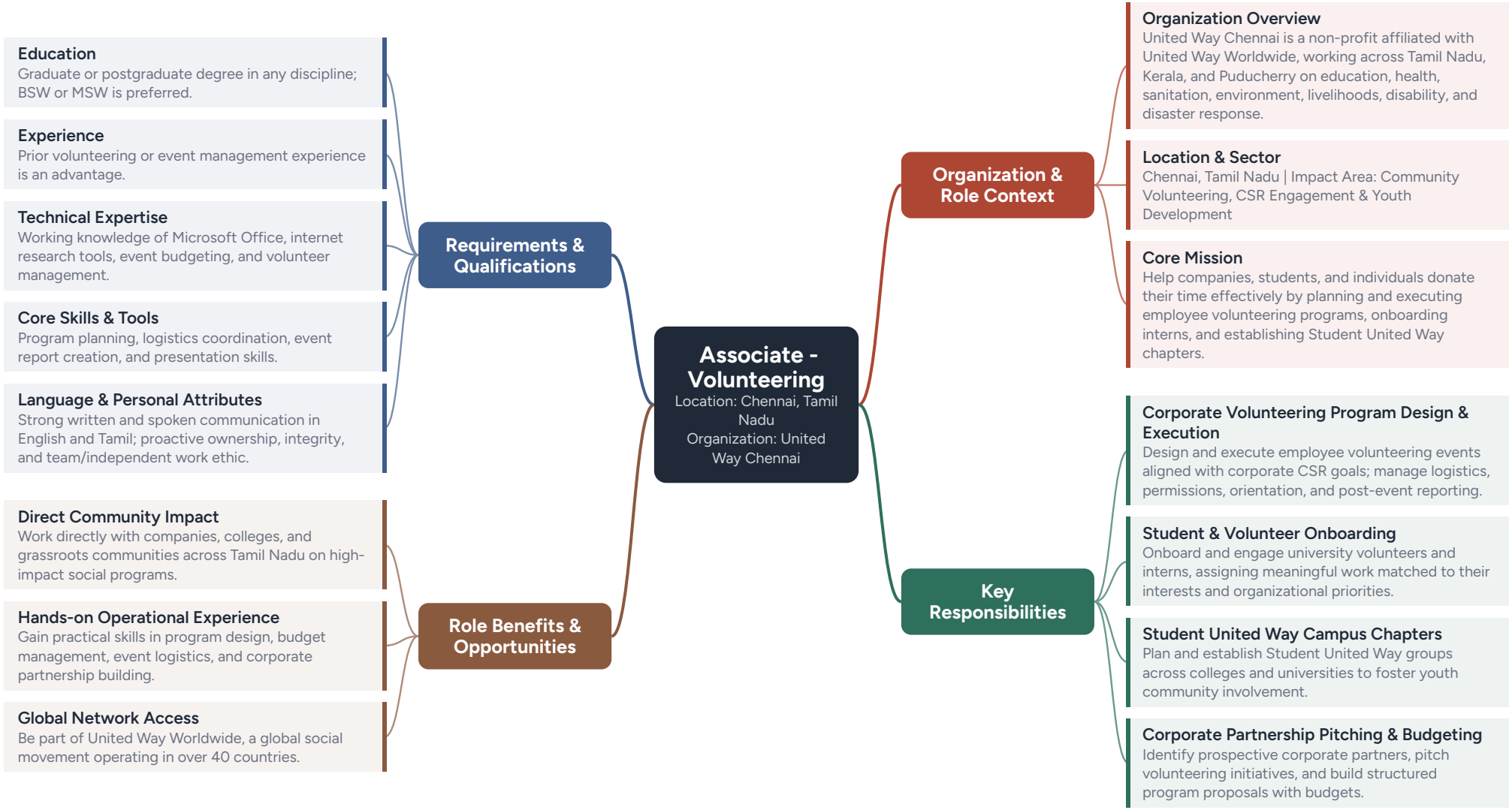
United Way Chennai

Associate - Volunteering in Chennai | United Way Chennai

Chennai, Tamil Nadu · full-time · entry level · Competitive

Application Assist →

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Skills this role needs

Volunteer management	Event planning and logistics	Corporate partnership pitching	Report writing	Microsoft Office

Job description

United Way Chennai

United Way Chennai is a non-profit that is part of United Way Worldwide, a global movement working in over 40 countries and across 7 states in India. In Tamil Nadu, Kerala and Puducherry, it works on education, health and sanitation, environment, livelihoods, disability and disaster response. Its work is built on strong partnerships with companies, colleges and communities, so that the change it brings lasts.

Role

As Associate – Volunteering, you will help companies, students and individuals give their time to causes that matter. You will plan and run volunteering events with corporate partners, bring in new volunteers and interns, and start student volunteer groups in colleges, making sure every activity is well organised and leaves a real mark on the community.

Responsibilities

- Design and run employee volunteering programmes that fit each corporate partner's CSR goals and the organisation's aims.
- Act as the main contact for volunteering events, handling logistics, permissions and communication with internal teams and volunteers.
- Train and orient employees before volunteering activities so they get the most out of the experience.
- Collect volunteer feedback and use it to improve how programmes are planned and run.
- Prepare post-event reports with photos, numbers and success stories to share with corporate partners.
- Onboard volunteers and interns from colleges and universities, assign interns work that matches their interests and the organisation's needs, and keep them engaged in the office and the field.
- Plan and set up Student United Way groups in colleges and universities.
- Find new corporate partners, pitch volunteering activities to them, and develop new volunteering programmes with budgets.

Requirements

- A graduate or postgraduate degree in any discipline, with a BSW or MSW preferred but not required.
- Prior volunteering experience is an advantage.
- Strong writing, speaking and presenting skills in both English and Tamil.
- Working knowledge of Microsoft Office and the internet.
- Ability to take initiative and own the day-to-day running of events.
- Comfortable working both in a team and on your own, with commitment and integrity.

Benefits

- Work with companies, colleges and communities across Tamil Nadu on programmes that reach real people.
- Build hands-on experience in planning programmes, managing budgets and building partnerships.
- Be part of the United Way Worldwide network, a global social movement.

Apply

Check your fit for the role and receive the apply link in your mailbox

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About the organisation

United Way Chennai

Education, Health, Livelihoods and Environment

unitedwaychennai.org ↗
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About United Way Chennai

United Way Chennai is a non-profit organisation that works with companies to plan and run their CSR programmes for communities. It is part of the global United Way network. Its work covers education, health, livelihoods, environment and disaster response. The organisation says it aims to "catalyse social change by aligning corporate responsibility with community needs". It describes its approach as combining strategic partnerships, grassroots expertise and integrated solutions so that programmes can grow and last. Its mission is to support every individual with access to education and health, guided by compassion, equity and community collaboration.

> *Headquarters: Chennai, Tamil Nadu, India*

Major Areas of Work

- Education: Building safe, inclusive and well-equipped learning spaces in schools and Anganwadi centres, and providing scholarships.
- Health: Strengthening government hospitals and Primary Healthcare Centres with better infrastructure and medical equipment, and promoting preventive health practices.
- Environment: Planting Miyawaki forests, restoring water bodies and raising awareness about protecting water and the environment.
- Livelihoods: Training youth and women in skills that help them find work or set up small businesses.
- Disaster Response: Providing financial aid, dry ration kits and essential supplies during disasters, and supporting the worst-affected families to rebuild afterwards.

Major Initiatives and Programmes

- Anganwadi Refurbishment and Upliftment Program: Upgrades Anganwadi centres with improved infrastructure and learning facilities, working with Anganwadi teachers and local communities.
- School infrastructure and scholarships: Renovates schools, sets up modern learning facilities and gives scholarships to students.
- Healthcare infrastructure support: Provides equipment and infrastructure upgrades to government hospitals and Primary Healthcare Centres.
- Miyawaki forests and water body restoration: Plants dense urban forests and revives ponds and tanks that have dried up or become polluted.
- Skill development for women and youth: Offers training to help participants earn steady incomes or start small enterprises.
- Employee volunteering: Runs year-round volunteering events for corporate partners' staff, including school renovation and painting, awareness sessions and e-waste collection drives.

United Way Chennai works with companies to design and deliver programmes, and it lists firms including Microsoft, Ford, Applus IDIADA and L&T among its corporate partners.

Working here suits people who want to deliver projects on the ground while working closely with corporate CSR teams. Staff work across schools, Anganwadis, public health centres, environmental sites and disaster relief. This gives broad exposure to several areas of development work, as well as practical skills in planning programmes, managing partners and running volunteer events. It is a good fit for people interested in CSR, programme management or on-site project delivery in and around Chennai.

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