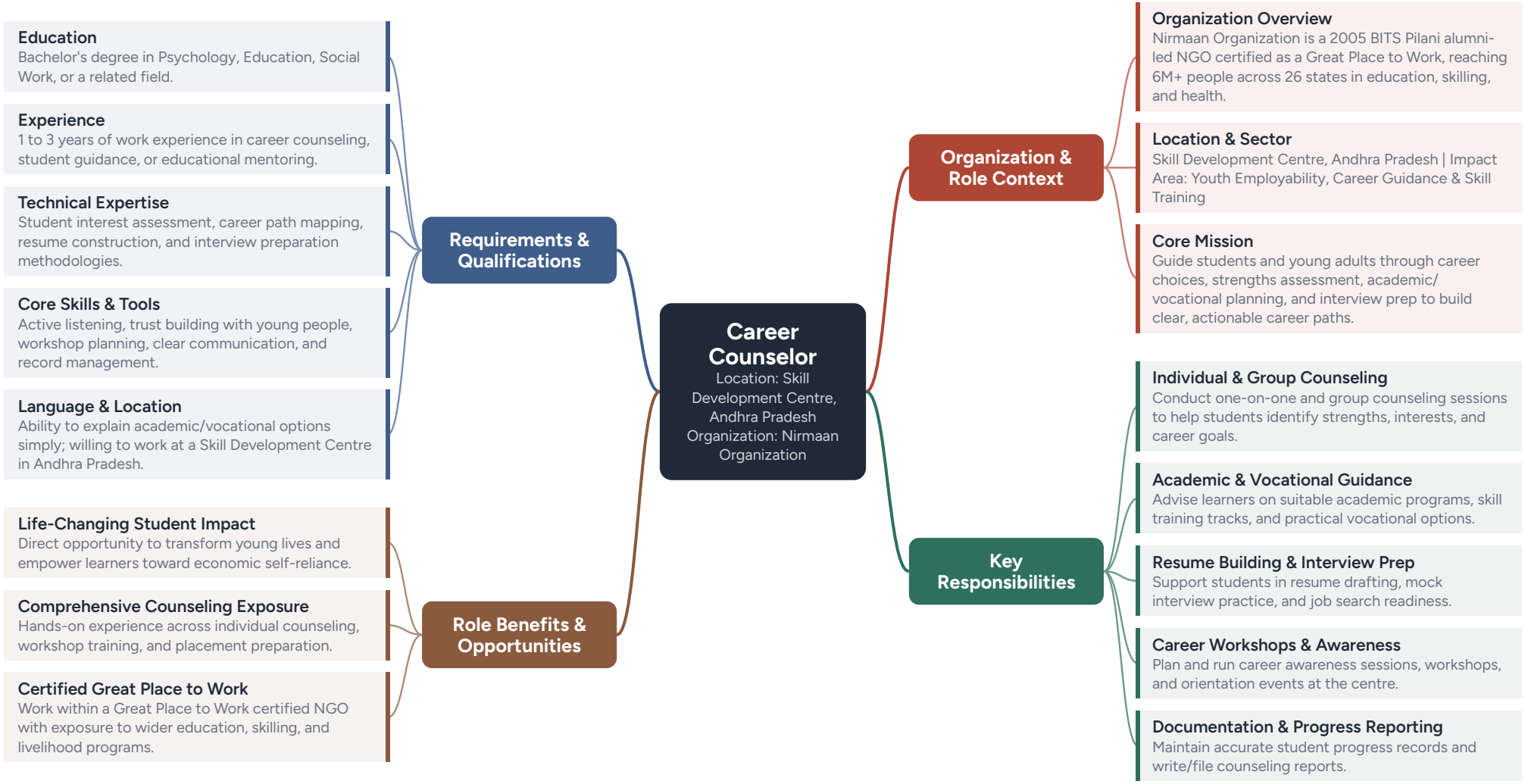
Nirmaan Organization

Career Counselor in Andhra Pradesh | Nirmaan Organization

Visakhapatnam, Andhra Pradesh · full-time · entry level · Competitive

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Skills this role needs

Career counseling	Student guidance	Communication skills	Resume and interview coaching	Record keeping

Job description

Nirmaan Organization

Nirmaan Organization works with young people and communities across India so they can build better livelihoods for themselves. Its programmes cover school education support, skill training for jobs, health and community development. The skill development work trains students and young adults in practical trades and employability skills, then helps them find work. Much of this happens through centres that sit close to the communities they serve. This role sits within Nirmaan's Skill Development Center team, which prepares learners for the world of work and helps them take the next step after training.

Role

The Career Counselor helps students understand their own strengths and interests and choose an academic or career path that suits them. You will run counseling sessions, guide learners through their options, and prepare them for the practical parts of finding work such as writing a resume and facing an interview. The aim is that every student leaves with a clear, informed plan they believe in.

Responsibilities

- Conduct one-on-one counseling sessions with students.
- Run group counseling sessions on career choices.
- Assess student interests, strengths and career goals.
- Guide students on academic programmes suited to them.
- Advise students on vocational and skill training options.
- Support students in building their resumes.
- Prepare students for job interviews.
- Organise career awareness sessions for learners.
- Plan and run career workshops at the centre.
- Maintain records of each student's progress.
- Write and file counseling reports.

Requirements

- Bachelor's degree in Psychology, Education, Social Work or a related field.
- 1 to 3 years of work experience.
- Experience in career counseling or student guidance.
- Strong communication skills, spoken and written.
- Ability to listen carefully and build trust with young people.
- Comfort working with students one-on-one and in groups.
- Ability to explain academic and vocational options in simple terms.
- Knowledge of resume writing and interview preparation.
- Skill in assessing a person's interests and strengths.
- Ability to plan and run workshops and awareness sessions.
- Care in keeping accurate student records and reports.
- Willingness to work at a skill development centre in Andhra Pradesh.

Benefits

- Work that changes the direction of a young person's life.
- Experience across counseling, training and placement support.
- A team focused on skills, jobs and community development.
- Exposure to Nirmaan's wider education and livelihoods programmes.

Apply

Check your fit for the role and receive the apply link in your mailbox

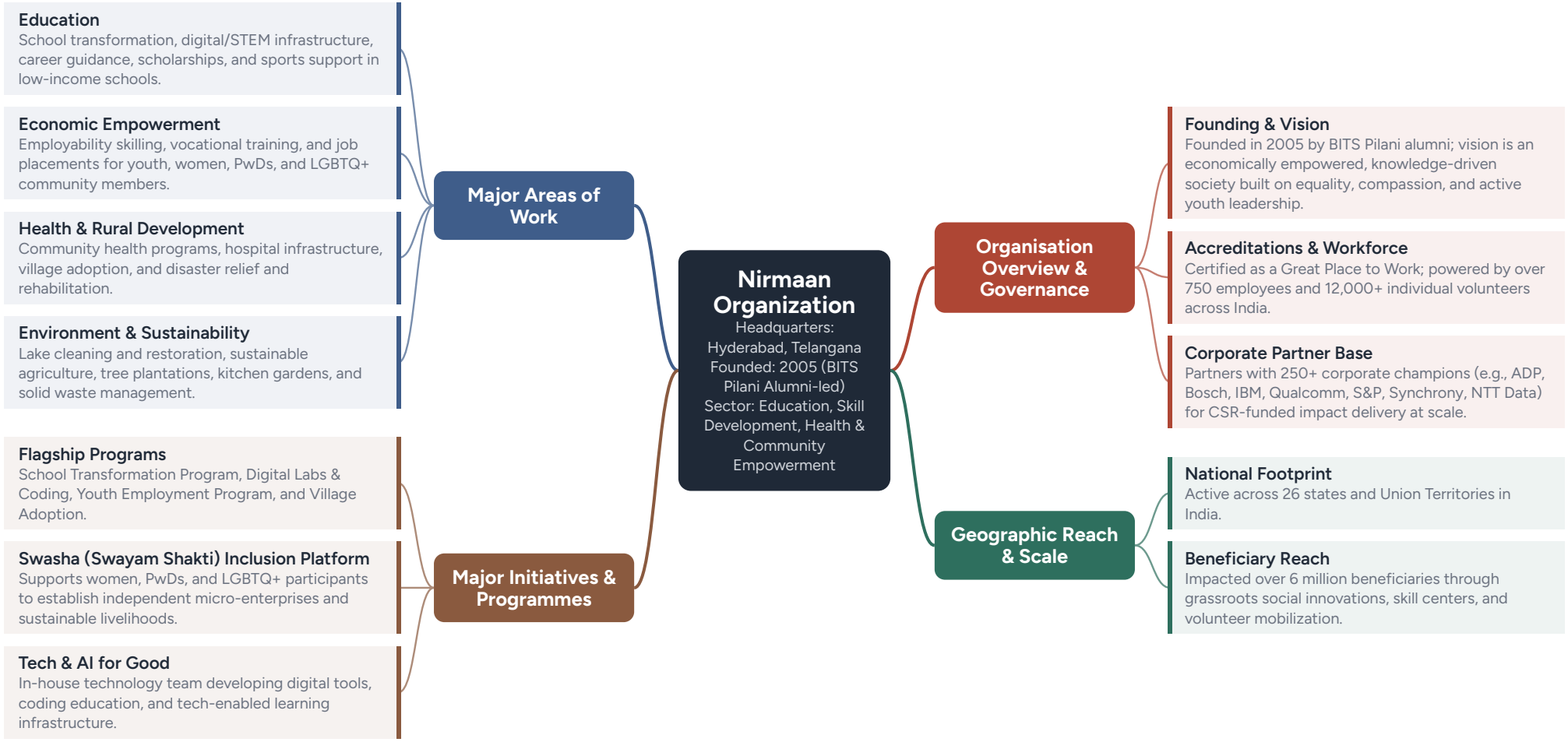
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About the organisation

Nirmaan Organization

750+ employees · Nonprofit / NGO (education, skilling, health, environment and rural development)

nirmaan.org ↗
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About Nirmaan Organization

Nirmaan Organization is a BITS Pilani alumni-led NGO founded in 2005. It works towards a society where every individual, regardless of background, is empowered to thrive with equality, opportunity and compassion. Its stated vision is to achieve a knowledge driven and economically empowered society, and its mission is to promote grassroots social innovations, volunteering spirit, active citizenship and social leadership among the youth of the nation. The organisation runs programmes across education, skill development and entrepreneurship, health and well-being, rural and community development, environmental sustainability, and disaster relief. It is certified as a Great Place to Work.

> *Headquarters: Hyderabad, Telangana*

Major Areas of Work

- Education: School transformation, digital and STEM infrastructure, career guidance, scholarships and sports for students in government and low-income schools.
- Economic Empowerment: Employability training, vocational training and job placement for youth, women and other under-represented groups.
- Health and Well-being: Community health programmes and infrastructure support to government hospitals.
- Environment and Sustainability: Lake cleaning and restoration, sustainable agriculture, plantations and kitchen gardens, and solid waste management.
- Rural and Community Development: Village adoption, disaster relief and rehabilitation, and inclusion programmes for persons with disabilities, orphans, the elderly and LGBTQ+ communities.

Major Initiatives and Programmes

- School Transformation Program: Improves government and low-income school environments through infrastructure, learning support and teacher engagement.
- Digital Labs and Coding Program: Sets up computer labs in schools where students learn tools such as Excel, HTML and Scratch with a teacher's guidance, alongside a Digital Classroom Program and STEM Labs/Robotics Program.
- Youth Employment Program: Trains youth at skill centres in technical tracks such as Java full stack development along with soft skills, leading into placement.
- Swasha (Swayam Shakti): Supports women, persons with disabilities and LGBTQ+ community members to become entrepreneurs.
- Village Adoption Program: Takes on whole villages for integrated rural development work spanning education, health, livelihoods and environment.

Nirmaan also runs Women Vocational Training, Women in Technology, Impact Hiring, a PwDs Skilling Program, an LGBTQ+ Skilling and Entrepreneurship Development Program, a Scholarship and Mentorship Program, and a Tech and AI for Good stream.

Swasha is the organisation's inclusion-focused entrepreneurship platform. Rather than stopping at training, it works with women, persons with disabilities and LGBTQ+ participants to set them up as independent entrepreneurs, which connects the skilling programmes to a livelihood outcome the participant owns.

Impact

Nirmaan states it has impacted over 6 million beneficiaries across 26 states and union territories in India, driven by more than 750 employees and supported by over 12,000 individual volunteers, and its own site cites engagement with 250+ corporate champions, including partnerships with ADP, AMD, Bosch, Broadridge, Carrier, Chubb, Colruyt, EPAM, IBM, NTT Data, Qualcomm, S&P, State Street, Synchrony, Savills, Demandbase, IKS Health and the Neuland Foundation.

Working at Nirmaan suits someone who wants breadth. The programme portfolio spans classroom infrastructure, employability training, public health, environment, rural development and disaster response, so staff see how several development levers interact rather than specialising in one. The corporate partner base means exposure to CSR-funded delivery at scale, and the volunteer and student chapter network means most roles involve mobilising people as well as running programmes. There is also a technology team building digital tools in-house, which takes interns and converts them to full-time roles.

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