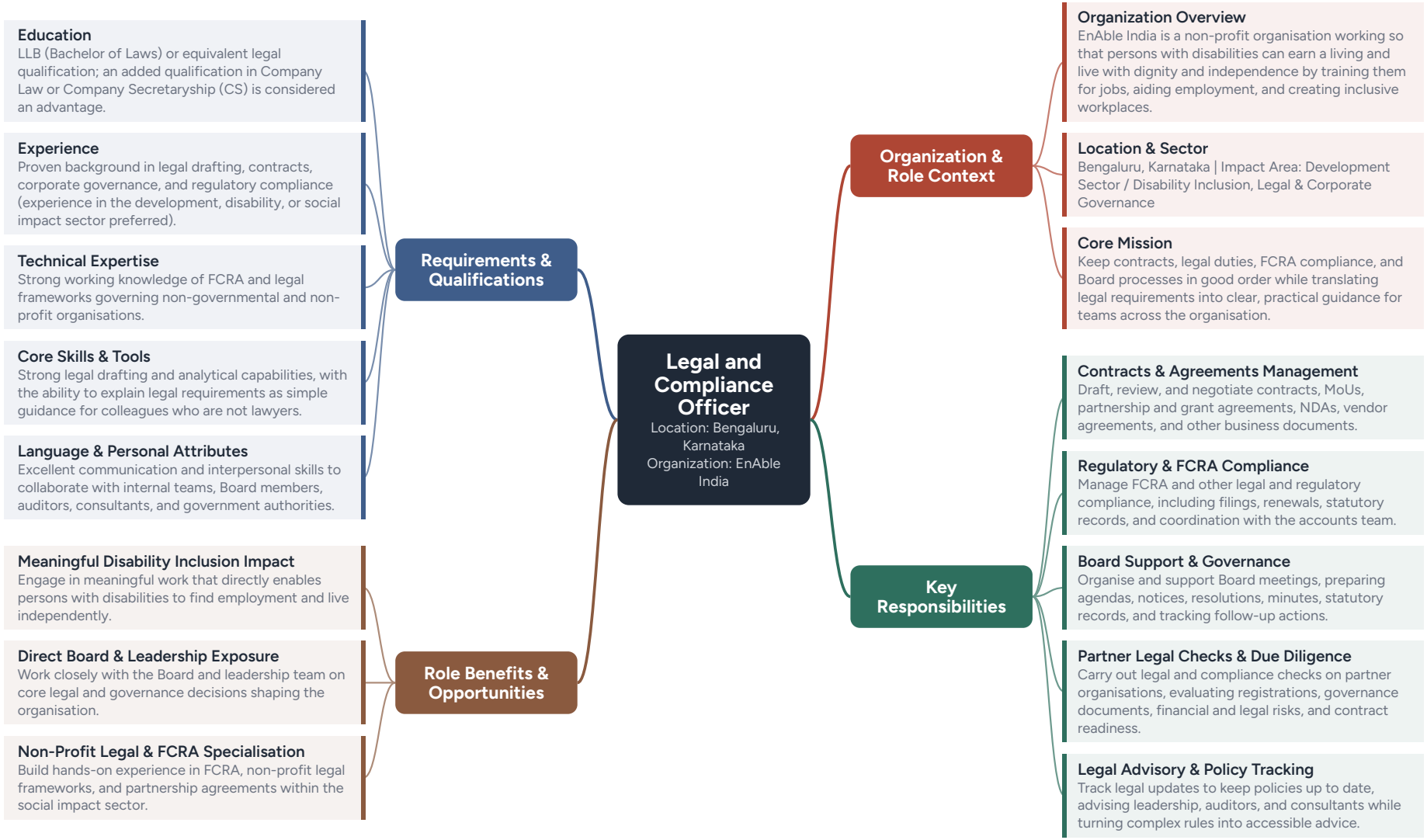
EnAble India

Executive - Legal, Compliance & Governance in Bengaluru | EnAble India

Bengaluru, Karnataka · full-time · entry level · Competitive

Application Assist →

View on aikyamjobs.org



Skills this role needs

Contract drafting and negotiation	FCRA compliance	Board governance and secretarial work	Legal due diligence	Regulatory compliance

Job description

EnAble India

EnAble India works so that persons with disabilities can earn a living and live with dignity and independence. It trains people with disabilities for jobs, helps them find work, and supports employers to build workplaces where everyone can do well. It also works with families, communities, government and partner organisations to make disability inclusion part of everyday life.

Role

EnAble India is looking for a legal and compliance professional to keep its contracts, legal duties and Board work in good order. You will handle agreements with partners, donors and vendors, look after FCRA (Foreign Contribution Regulation Act) and other legal compliance, and support the Board with its meetings and records. You will work closely with the Board, leadership, the accounts team, programme teams, partners and outside advisors, and help turn legal rules into clear, practical guidance that colleagues who are not lawyers can follow.

Responsibilities

- Draft, review and negotiate contracts, MoUs (Memorandums of Understanding), partnership and grant agreements, NDAs (non-disclosure agreements), vendor agreements and other business documents.
- Advise the Board, leadership team and colleagues on legal, contract, governance and compliance matters.
- Manage FCRA and other legal and regulatory compliance, including renewals, filings and records, working with the accounts team.
- Organise and support Board meetings, including agendas, notices, resolutions, minutes, statutory records and follow-up actions.
- Track changes in laws and rules, and make sure the organisation's policies, processes and compliance steps stay up to date.
- Carry out legal and compliance checks on partner organisations, reviewing their registrations, compliance, governance documents, financial and legal risks, and readiness to sign contracts.
- Support legal and compliance needs linked to donors, programme partnerships, audits and organisational policies, and coordinate with auditors, consultants, government authorities and other stakeholders.

Requirements

- An LLB (Bachelor of Laws) or equivalent legal qualification, with an added qualification in Company Law, Company Secretaryship or compliance seen as an advantage.
- Experience in legal work, contracts, governance and regulatory compliance.
- Good knowledge of FCRA and the other laws that apply to NGOs (non-governmental organisations) and non-profit organisations.
- Experience in or understanding of the development, disability, social impact or non-profit sector is preferred.
- Strong legal drafting and analytical skills, with good communication and the ability to work well with many different people inside and outside the organisation.
- The ability to explain legal requirements as simple, practical guidance for colleagues who are not lawyers.

Benefits

- Do meaningful work that helps persons with disabilities find jobs and live independently.
- Work closely with the Board and leadership on legal and governance decisions that shape the organisation.

- Build hands-on experience in FCRA, non-profit law and partnership agreements in the social impact sector.

Apply

Check your fit for the role and receive the apply link in your mailbox

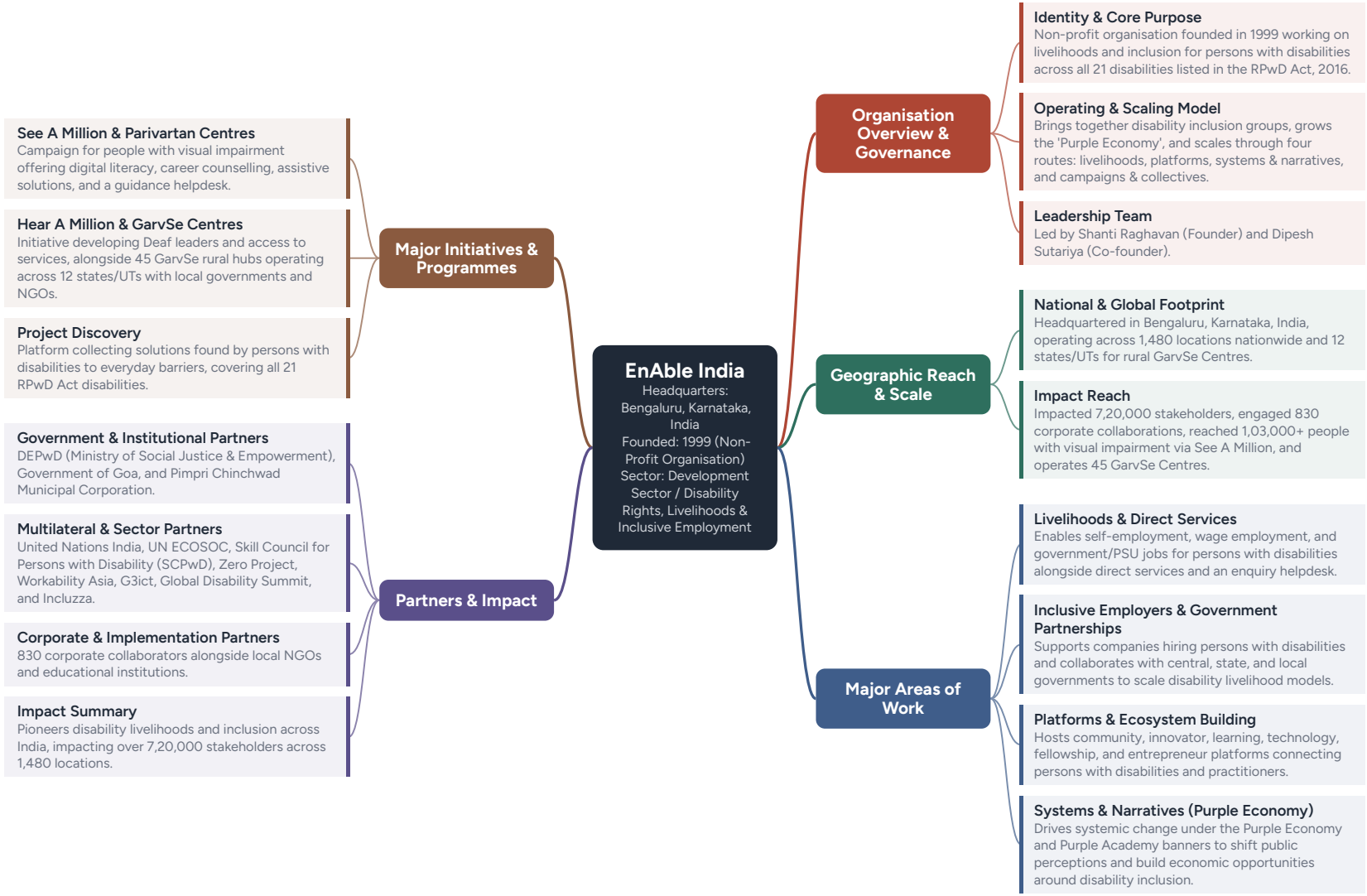
Follow our WhatsApp Channel to get notified about the latest jobs.

About the organisation

EnAble India

Disability Inclusion and Livelihoods

enableindia.org ↗
More on aikyamjobs.org



About EnAble India

EnAble India works on livelihoods and inclusion for persons with disabilities, whom it describes as the largest minority in the world. It has worked since 1999 and states that it has served people with all 21 disabilities listed in the Rights of Persons with Disabilities (RPwD) Act, 2016, and more.

Youtube Videos

Its work covers jobs for persons with disabilities and also the employers, governments and communities that need to include them. It describes its role as bringing together the groups that work on disability inclusion, growing the "Purple Economy" and pioneering disability livelihood. The organisation says it has built more than 12 models and frameworks to train persons with disabilities to be employable and to train leaders to be includable. It scales its work through four routes: livelihoods, platforms, systems and narratives, and campaigns and collectives.

> *Headquarters: Bengaluru, Karnataka, India*

Major Areas of Work

- Livelihoods: Self-employment, wage employment, and government and PSU jobs for persons with disabilities, along with direct services and an enquiry helpdesk for them.
- Inclusive employers: Support for companies that want to hire persons with disabilities and include them in their workforce.
- Work with government: Partnerships with central, state and local governments to scale disability livelihood models.
- Platforms: Community, innovator, learning, technology, fellowship and entrepreneur platforms that connect persons with disabilities, innovators and practitioners.
- Systems and narratives: Work under the Purple Economy and Purple Academy banners to grow the economy around disability inclusion and change how persons with disabilities are seen.

Major Initiatives and Programmes

- See A Million: A campaign for people with visual impairment and low vision, run through Parivartan Centres that offer digital literacy training, career counselling, assistive solutions and a guidance helpdesk.
- Hear A Million: An initiative with Deaf communities and other stakeholders across India that improves Deaf people's access to information and services, runs community events and develops Deaf leaders.
- GarvSe Centres: Hubs that work with local governments, NGOs and educational institutions to build sustainable livelihoods for persons with disabilities in rural India.
- Project Discovery: A platform that collects the solutions persons with disabilities have found to everyday barriers and inaccessibility, with submissions covering all 21 disabilities in the RPwD Act.

Impact

EnAble India states it has impacted 7,20,000 stakeholders across 1,480 locations and cites 830 corporate collaborations. Its site also reports reaching more than 1,03,000 people with visual impairment and low vision through See A Million, and running 45 GarvSe Centres in 12 states and union territories.

Partners

- Government: Department of Empowerment of Persons with Disabilities (Ministry of Social Justice & Empowerment), Government of Goa, Pimpri Chinchwad Municipal Corporation
- Multilateral bodies: United Nations India, United Nations Economic and Social Council (ECOSOC)
- Sector bodies and networks: Skill Council for Persons with Disability (SCPwD), Zero Project, Workability Asia, G3ict, Global Disability Summit, Incluzza

Leadership

- Shanti Raghavan, Founder
- Dipesh Sutariya, Co-founder

EnAble India suits people who want to work on jobs and inclusion for persons with disabilities across India. The work includes direct services, employer partnerships, government programmes, technology and community building, across all 21 disabilities in the RPwD Act. Staff work with companies, government departments, NGOs and disability communities, so they see how inclusion is built from several sides. It fits

people interested in livelihoods, training, accessibility, partnerships or field programmes who want to join an organisation that has worked in this area for more than 25 years.

Interested? Application Assist → · Full listing: https://aikyamjobs.org/jobs/executive-legal-compliance-governance-in-bengaluru-enable-india