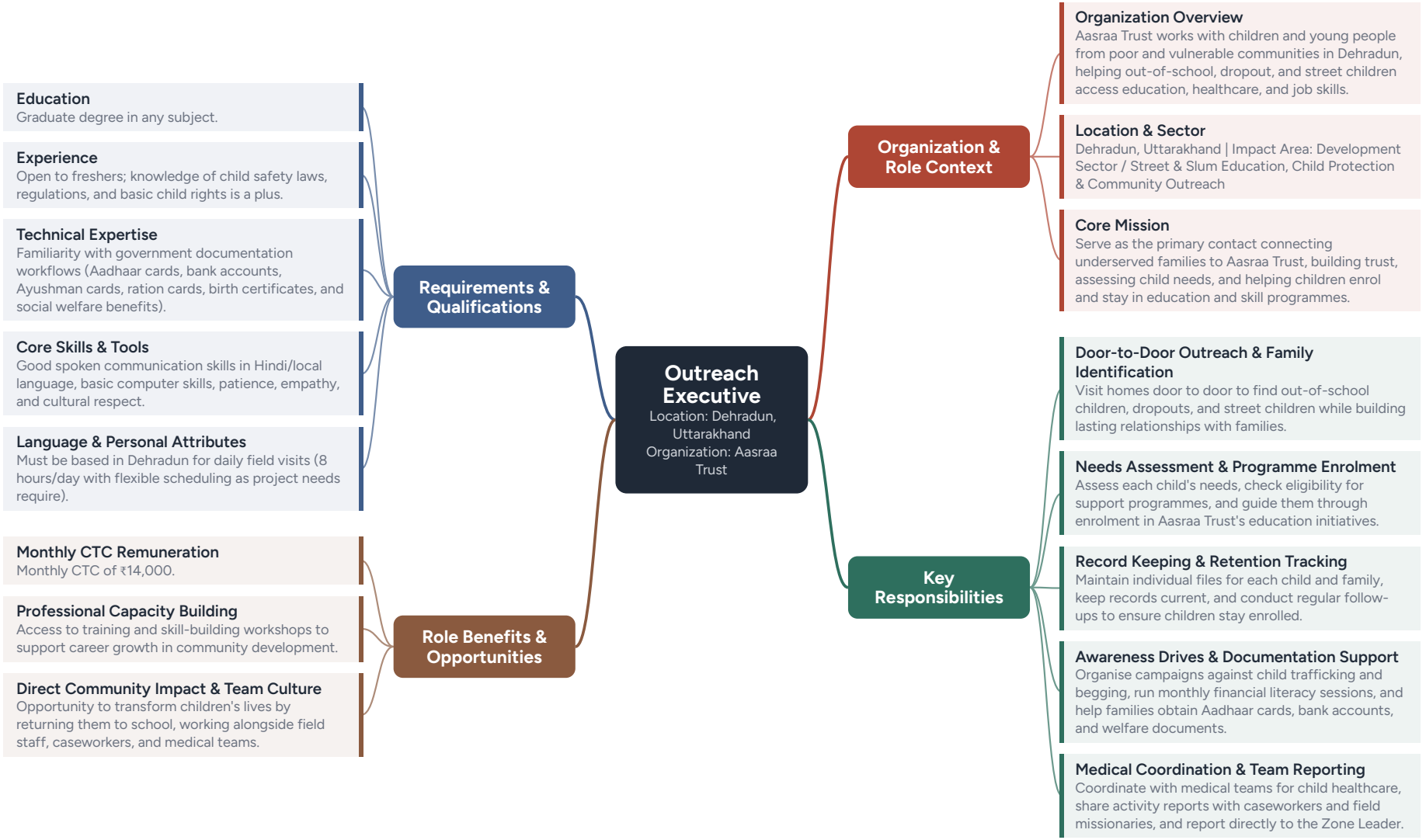
Aasraa Trust

Outreach Executive in Dehradun | Aasraa Trust | ₹1.68 LPA

Dehradun, Uttarakhand · full-time · entry level · ₹14,000 /month

Application Assist →

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Skills this role needs

Community outreach	Door-to-door mobilisation	Case documentation	Needs assessment	Hindi communication

Job description

Aasraa Trust

Aasraa Trust works with children and young people from poor and vulnerable communities. It helps them go to school and learn job skills so they can build a better future. The Trust reaches children who have never been to school, who dropped out, or who live on the street. It stays with each child and their family from the first meeting through education and skills training.

Role

The Outreach Executive is the first person from the Trust whom families meet. You will walk through neighbourhoods, earn the trust of families, understand the problems their children face, and help those children join Aasraa's education and skills programmes. You will keep in touch with every child and family you enrol so they stay in the programme, and you will help families get the documents and support they need. You will report to the Zone Leader.

Responsibilities

- Visit homes door to door to find out-of-school children, dropouts and street children in your area, and build lasting relationships with their families.
- Assess each child's needs, check which support programmes they qualify for, and help them enrol in Aasraa Trust's programmes.
- Maintain an individual file for each child and family, keep records up to date, and follow up regularly so children stay in the programme.
- Organise awareness campaigns that promote education and speak out against child trafficking and begging, and support other community programmes.
- Run monthly financial literacy sessions, encourage women to join adult literacy programmes, and help families get Aadhaar cards, bank accounts and other documents.
- Coordinate with the medical team so identified children get the healthcare they need, and help with distribution programmes.
- Share regular activity reports with the field missionaries and caseworker, and work closely with the Zone Leader and Project Leader.
- Take part in training and skill-building workshops, and handle other coordination tasks the Trust needs.

Requirements

- A graduate degree in any subject.
- Freshers can apply but must have some knowledge of child safety laws and regulations, and basic knowledge of child rights is a plus.
- Good spoken communication in Hindi, the local language.
- Basic computer skills.
- Familiarity with the government process for getting Aadhaar cards, bank accounts, Ayushman cards, birth certificates, ration cards and social welfare benefits.
- Patience, empathy and respect for the cultures of the communities you work with.
- Must be based in Dehradun for daily field visits, working 8 hours a day with flexible hours when the project needs it.

Benefits

- Monthly CTC (cost to company) of ₹14,000.
- Training and skill-building workshops to help you grow in community work.
- A chance to change a child's life by helping them go back to school.
- Work alongside a team that includes field staff, caseworkers and a medical team.

Apply

Check your fit for the role and receive the apply link in your mailbox

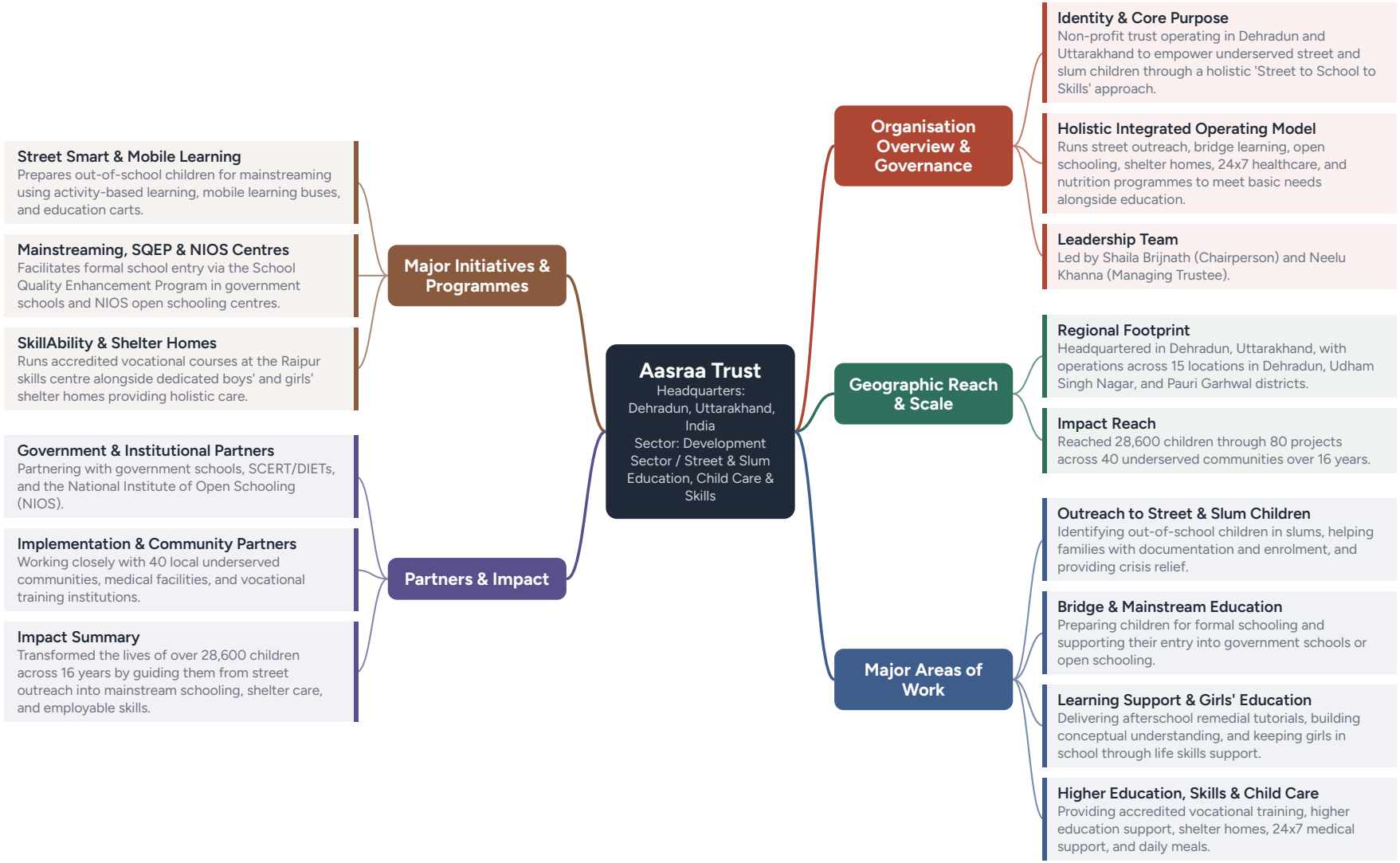
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About the organisation

Aasraa Trust

Education and Child Welfare

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About Aasraa Trust

Aasraa Trust works with underserved children and young people in Uttarakhand, most of them from slums and street communities in Dehradun. Its mission is to empower them through education and skills training, creating opportunities for personal growth and community development. The trust sums up its approach as "Street to School to Skills": it finds children who are out of school, prepares them for formal education, keeps them in school, and then helps them into higher education or employable skills. It believes there is no unreachable or unteachable child. Alongside education, it runs shelter homes, a medical department and a nutrition programme, so that children's basic needs are met while they learn.

> *Headquarters: Dehradun, Uttarakhand, India*

Major Areas of Work

- Outreach to street and slum children: Finding out-of-school children in underserved communities, helping families with documents and enrolment, and providing relief during crises.
- Bridge and mainstream education: Preparing out-of-school children for formal schooling and supporting their entry into government schools or open schooling.
- Learning support and girls' education: Afterschool remedial classes, plus work to keep girls in school and build their life skills.
- Higher education and skills: Helping young people enrol in certificate, diploma and degree courses and offering accredited vocational courses that lead to employment.
- Child care, health and nutrition: Shelter homes for vulnerable children, a special needs centre, 24x7 medical support and meals across all programmes.

Major Initiatives and Programmes

- Street Smart: Prepares out-of-school children for mainstream education using activity-based teaching and tech-enabled mobile learning centres, including a mobile learning bus and an education cart.
- Mainstreaming: Helps children enter formal schooling through the School Quality Enhancement Program (SQEP) in government schools and Aasraa's National Institute of Open Schooling (NIOS) centres.
- Wings of Doon: Afterschool tutorials that reinforce the school curriculum and build conceptual understanding.
- Girls' Education Program: Supports girls with access to quality education, life skills and continued school retention.
- SkillAbility: Accredited courses run from a skills centre in Raipur, Dehradun, to bridge the gap between education and employment.
- Shelter Homes: Separate boys' and girls' homes providing holistic care for abandoned, orphaned, abused and distressed children and children with disabilities, with three meals a day from a central kitchen.

Impact

Aasraa Trust states it has reached 28,600 children through 80 projects over 16 years, working with 40 underserved communities. It currently runs activities at 15 locations, mostly in Dehradun, including government schools, open schooling and remedial centres, a special needs centre, a skills centre and two shelter homes, with further sites in Udham Singh Nagar and Pauri Garhwal districts.

Leadership

- Shaila Brijnath, Chairperson
- Neelu Khanna, Managing Trustee

Aasraa Trust suits people who want to work directly with children and young people over the long term, from first contact on the street through schooling, shelter care and job training. Because the trust runs outreach, classrooms, shelter homes, healthcare and skills centres side by side, staff see how education, care and livelihoods connect in one child's life. The work is local and hands-on, centred in Dehradun, and fits teachers, social workers, special educators, counsellors, health workers and programme staff who want to work closely with communities rather than at a distance.

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