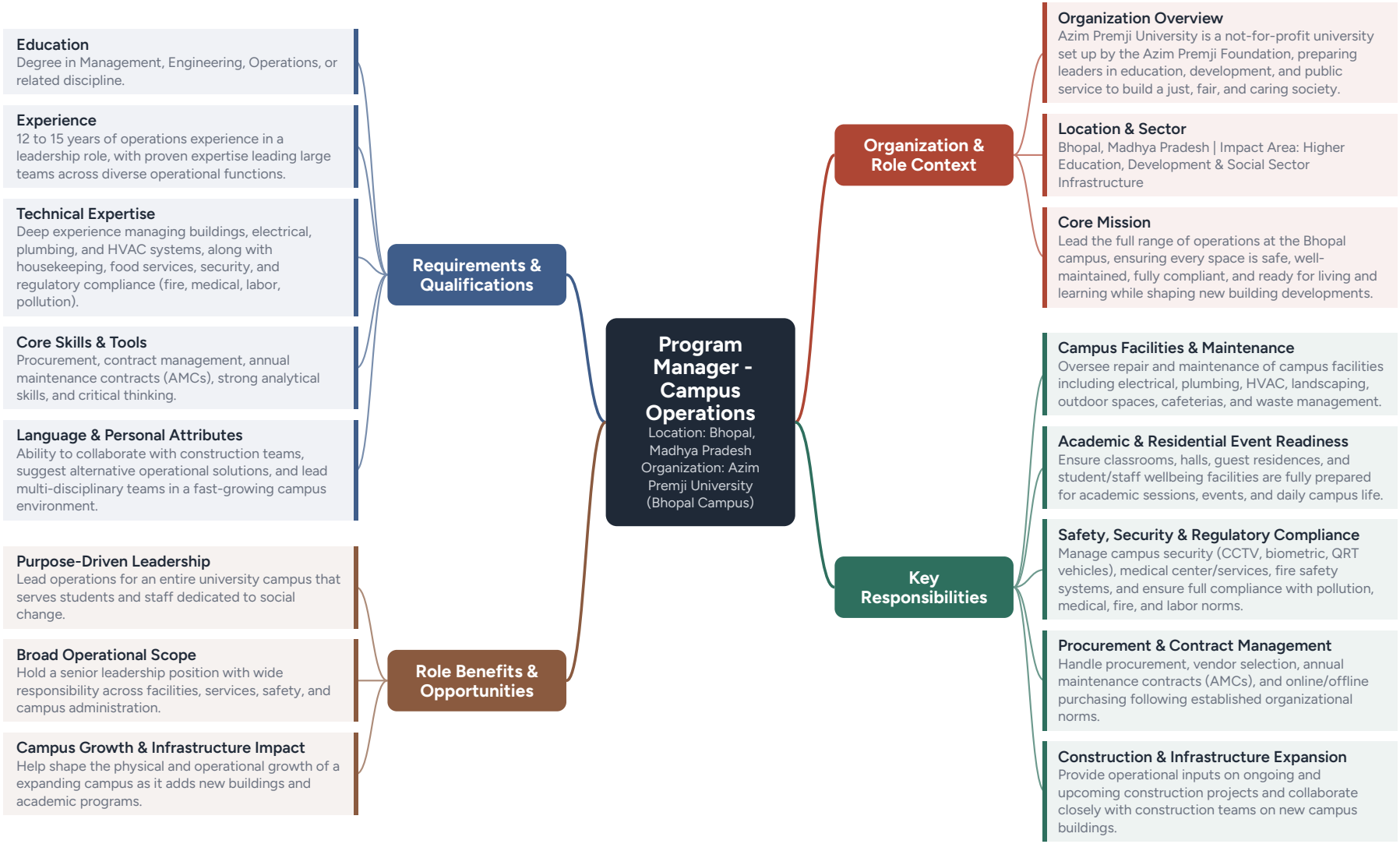
Azim Premji University

Program Manager - Campus Operations in Bhopal | Azim Premji University

Bhopal, Madhya Pradesh · full-time · lead level · Competitive

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Skills this role needs

Campus operations management	Facilities management	Procurement and contract management	Fire safety and security compliance	Team leadership

Job description

Azim Premji University

Azim Premji University is a not-for-profit university set up by the Azim Premji Foundation. It prepares people to work in education, development and public service, with the aim of building a just, fair and caring society. The University runs campuses in Bengaluru and Bhopal and offers undergraduate, postgraduate and doctoral programmes, along with courses for working professionals.

Role

As Program Manager - Campus Operations, you will lead the full range of operations at the Bhopal campus. You will make sure that every space, from classrooms to guest residences, is ready for learning and living, and that the campus is safe, well kept and follows every rule set by the authorities. You will also help shape new buildings so they meet the needs of the University's academic programmes.

Responsibilities

- Ensure classrooms, halls and guest residences are ready for academic sessions and events
- Maintain high standards across academic and residential buildings, outdoor spaces, landscaping, cafeterias and waste management
- Oversee repair and maintenance of campus facilities, including electrical, plumbing and HVAC systems
- Manage food and beverage services for students and staff
- Manage medical services, including the medical centre, ambulance and medical staff
- Handle campus security, including security staff, biometric systems, CCTV and QRT vehicles
- Ensure fire safety compliance, including staffing, firefighting systems and training for students and staff
- Follow regulatory standards for pollution control, medical and fire safety, labour norms and security
- Give input on ongoing and upcoming construction projects
- Set up facilities needed for academic programmes and for student and staff wellbeing
- Handle procurement and contracts, including annual maintenance contracts and online or offline purchases, following set norms

Requirements

- 12 to 15 years of operations experience in a leadership role.
- Experience leading large teams across a wide range of operations.
- Experience managing buildings, electrical, plumbing and HVAC systems.
- Experience running services such as food, housekeeping, waste management and landscaping.
- Experience managing security systems and staff, including CCTV and biometric systems.
- Knowledge of fire safety, pollution, medical and labour rules and how to follow them.
- Experience with procurement, contract management and annual maintenance contracts.
- Ability to work with construction teams on new building projects.
- Strong critical thinking and the ability to suggest other ways of doing things.
- Strong analytical skills.

Benefits

- Lead operations for a whole university campus that serves students and staff working for social change.
- Take a senior role with wide responsibility across facilities, services and safety.
- Help shape the growth of a new campus as it adds buildings and programmes.

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About the organisation

Azim Premji University

Higher Education (Education and Development Research)

azimpremjiuniversity.edu.in ↗ More on aikyamjobs.org

Profile

Azim Premji University

Azim Premji University is a private, not for profit university established in 2010 under the Azim Premji University Act, and set up by the Azim Premji Foundation. The university works toward a just, equitable, humane, and sustainable society through education, research, and practice, with a specific focus on the education and development sectors. It runs from campuses in Bengaluru, Bhopal, and Ranchi (the third campus becoming operational in 2026), offering undergraduate, postgraduate, PG diploma, and professional development programmes across education, development, economics, public health, climate and sustainability, and the sciences.

Youtube Video >

> *Head Quaters: Bengaluru, Karnataka, India*

Major Areas of Work

- Education: Preparing teachers and education professionals through programmes like the MA in Education, MA in Early Childhood Care and Education, and the Integrated Teacher Education Programme, aimed at improving public education systems.
- Development Studies: Running the MA in Development and BA in Social Science to build understanding of social change, welfare, and public policy in India.
- Economics and Public Policy: Offering programmes in Applied Economics, Economics, and Philosophy, Politics and Economics aimed at shaping a more inclusive economy and connecting research to policy.
- Public Health: Delivering a Master of Public Health programme focused on building an equitable health system for India.
- Climate and Sustainability: Running the MSc in Climate Change and Sustainability and BSc in Environmental Science and Sustainability to address ecological and climate challenges.
- Research and Field Practice: Supporting faculty and student research through dedicated Research Centres and Field Studies in Education, translating research into practice at the grassroots level.

Major Initiatives and Programs

- Azim Premji Health Equity Fellowship for Postgraduate Doctors, a hospital based fellowship for doctors choosing to work in underserved communities across India
- Kannada Initiative and Anuvada Sampada, supporting regional language education and translation resources
- Social Enterprise Cell, running the National Social Enterprise Idea Challenge and supporting student led social ventures
- Centre for the Study of the Indian Economy (CSIE), producing research including the publication "Realising Rights: A Handbook of Welfare in India"
- Continuing Education and Community Engagement programmes, including a Professional Development Course on India's Rural Employment Guarantee Programme
- Radio Azim Premji University and The Health Worker, media and knowledge platforms supporting the wider social sector
- Placements support connecting students with over 140 partner organisations across the development sector

Impact

Azim Premji University runs 28 programmes across 3 campuses, with more than 270 faculty members and over 3,200 currently enrolled students drawn from 29 states. It has graduated over 5,300 alumni to date,

works with more than 140 placement organisations, and hosts over 100 student clubs and events. The university is backed by the Azim Premji Foundation, which has a broader outreach of over 22,000 schools and more than 2.5 million children across India through its education and development programmes.

Leadership

- Azim Premji, Founder and Chancellor
- Anurag Behar, CEO, Azim Premji Foundation, and Chancellor, Azim Premji University Bhopal (founding Vice Chancellor of the university)
- Richa Govil, Vice Chancellor, Azim Premji University Bengaluru
- Gautam Pandey, Vice Chancellor, Azim Premji University Bhopal

Azim Premji University offers the chance to work at a mission driven institution focused entirely on education, development, and public systems research, backed by the scale and stability of the Azim Premji Foundation. Faculty and staff work across three growing campuses on programmes ranging from teacher education to public health and climate science, with strong grounding in field research and direct engagement with India's social sector, alongside placement partnerships with over 140 development organisations.

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