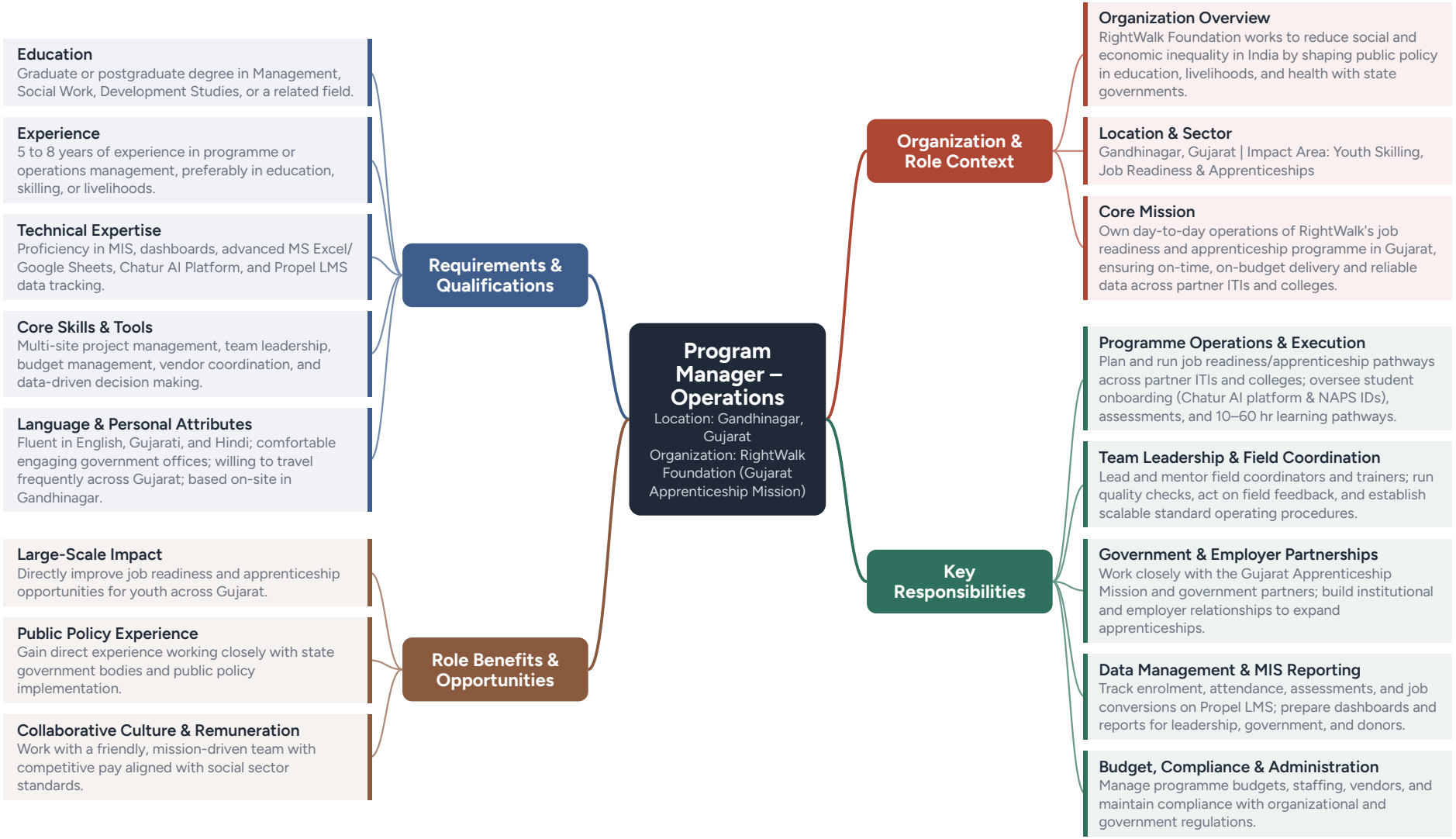
RightWalk Foundation

Program Manager – Operations in Gandhinagar | RightWalk Foundation

Gandhinagar, Gujarat · full-time · senior level · Competitive

Application Assist →

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Skills this role needs

Multi-site programme management	MIS and dashboards	Advanced MS Excel / Google Sheets	Government liaison	Field team leadership

Job description

RightWalk Foundation

RightWalk Foundation works to reduce social and economic inequality in India. It works with state governments to shape public policy in education, livelihoods and health, then turns those policies into real results on the ground. In Gujarat, RightWalk supports the Gujarat Apprenticeship Mission to help young people move from training into jobs and apprenticeships. It uses its Chatur AI Platform and Propel LMS to track each student's journey from first sign-up to placement. This role sits within RightWalk's Gujarat Apprenticeship Mission team, which runs large job readiness and apprenticeship programmes for youth across the state.

Role

As Program Manager – Operations, you will own the day-to-day running of RightWalk's job readiness and apprenticeship programme in Gujarat. You will turn plans into steady, well-organised work across ITIs, colleges, government offices and field teams. Your job is to make sure the programme runs on time and on budget, with clear and reliable data at every step from student onboarding to placement.

Responsibilities

- Plan and run job readiness and apprenticeship programmes across partner ITIs and colleges.
- Lead student onboarding on the Chatur AI platform and registration for NAPS IDs.
- Oversee baseline and endline assessments and the 10, 20, 30 and 60-hour learning pathways.
- Lead and mentor field coordinators and trainers.
- Work closely with the Gujarat Apprenticeship Mission and other government partners.
- Build partnerships with institutions and employers so more young people take up apprenticeships.
- Track enrolment, attendance, assessment and job conversion numbers on Propel LMS.
- Prepare dashboards and reports for RightWalk leaders, government partners and donors.
- Run quality checks and act on feedback from the field.
- Follow organisational and government rules and keep the programme compliant.
- Manage programme budgets, staffing and vendors.
- Write and put in place simple, standard ways of working that can grow with the programme.

Requirements

- A graduate or postgraduate degree in management, social work, development studies or a related field.
- 5 to 8 years of experience in programme or operations management.
- Experience in education, skilling or livelihoods is preferred.
- Fluent in English, Gujarati and Hindi.
- Comfortable working with government offices.
- Strong skills in managing projects across many sites at once.
- Good with MIS, dashboards and advanced MS Excel or Google Sheets.
- Experience building relationships with government and other partners.
- Able to lead teams and build the skills of field staff.
- Uses data to make decisions and stays focused on results.
- Willing to travel often across Gujarat.
- Able to work on-site in Gandhinagar

Benefits

- Help improve job chances for a very large number of young people.
- A friendly, mission-driven team that works together.
- Direct experience of how government and public policy work.

- Pay in line with sector standards.

Apply

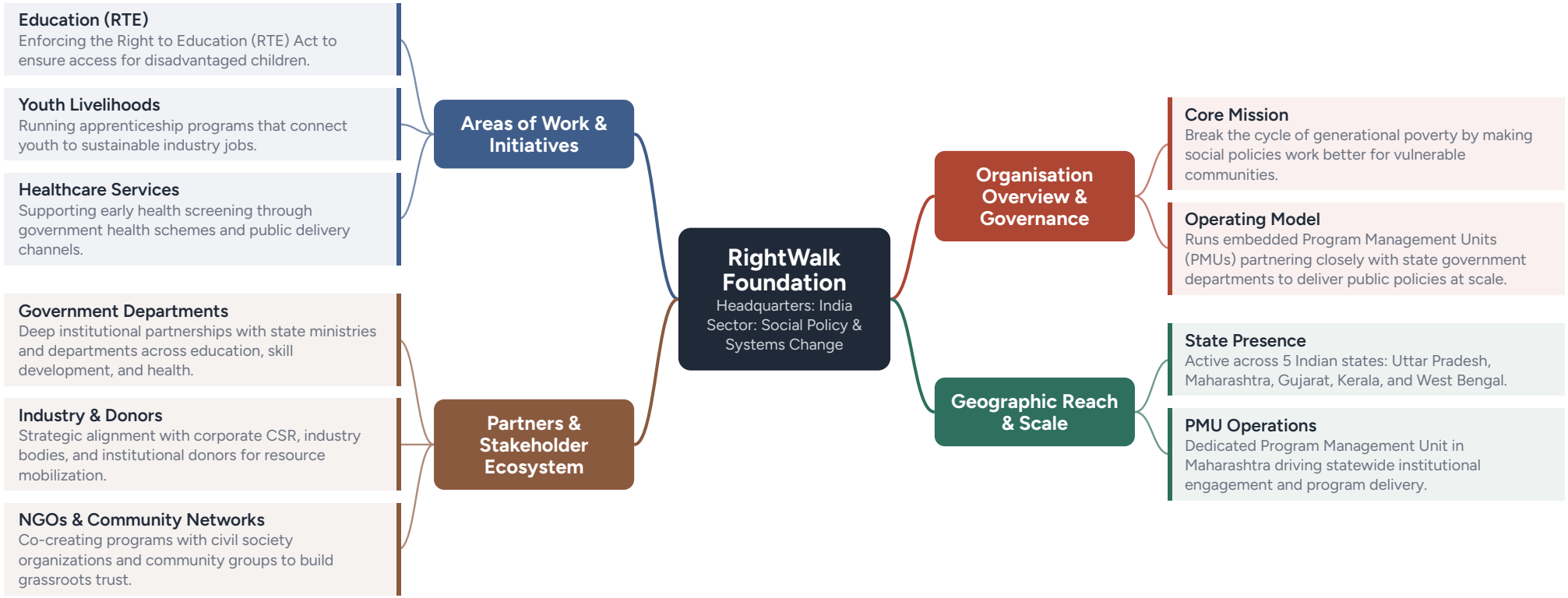
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About the organisation

RightWalk Foundation

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About RightWalk Foundation

RightWalk Foundation is a policy action nonprofit based in New Delhi that works to reduce poverty and inequality by turning existing government policies into real-world outcomes for underserved communities. Founded and led by Samina Bano, an Ashoka Fellow and Acumen Fellow, RightWalk works across education, livelihoods, and health by embedding itself in government systems and activating policies that already exist but remain underutilised. The organisation currently operates across 5 Indian states and has improved 1.3 million lives while unlocking over $500 million in public and market funds. RightWalk's core argument is that social policy, when properly implemented, can turn every dollar of aid into a hundred dollars of welfare for those who need it most.

Youtube Vedio >

Headquarters: New Delhi Sectors: Education, Livelihoods, Health, Public Policy, AI for Social Good

What They Do

RightWalk works end-to-end on policy: from co-designing it with governments to building systems for implementation, monitoring delivery, ensuring funds are properly allocated and spent, and iterating based on outcomes on the ground.

- Education

RightWalk's primary education focus is on Section 12.1.(c) of the Right to Education (RTE) Act, which mandates that 25% of seats in private schools be reserved for children from economically weaker sections and disadvantaged groups, with the government reimbursing schools directly. RightWalk has been the driving force behind the implementation of this provision in Uttar Pradesh, growing admissions from 54 children in 2013 to 1.85 lakh in 2025. Related programmes include EPInc, a national platform for managing RTE admissions and school reimbursements; RTE Scholars Funds, which supports students to continue beyond Grade 8 once the RTE provision ends; and Fable, a reading programme for RTE scholars.

- Livelihoods

RightWalk's apprenticeship programme activates government-subsidised apprenticeship and internship schemes to connect young people with structured employment and skilling opportunities. The programme works with businesses to onboard apprentices and helps youth build sustainable careers. It currently operates in Kerala and Uttar Pradesh, among other states.

- Health

RightWalk is in the process of launching a new health policy programme, identified through their framework for evaluating high-impact government policies.

- CitizenAI

RightWalk has built a CitizenAI initiative that uses artificial intelligence to help citizens access government schemes and entitlements. Chatur AI is a WhatsApp-based AI assistant that helps users navigate welfare programmes, check eligibility, and get information in local languages. RightWalk has also published CitizenAI Principles, a framework for responsible AI use in social sector contexts, and is building a CitizenAI Alliance with organisations working in this space.

Impact

1.3 million lives improved across education and livelihoods. Over $500 million in public and market funds unlocked. 1.85 lakh children admitted to private schools through RTE in UP. Recognised by Mulago Foundation, Ashoka, Acumen, and IIM Bangalore, among others. RightWalk is a good fit for people with backgrounds in public policy, education, livelihoods, technology, data, or communications who want to work at the intersection of government systems and direct impact in India.

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